

Governing Council Minutes
5/19/2017 – Mary Wilcox Memorial Library, Whitney Point – GoToMeeting

Welcome New Directors

We were joined by one new director:

Deb Stever – Deposit

Old Business

Problems with WorkFlows. Libraries are having difficulties with WorkFlows including shutting down by remote host, logging in, checking items out, and discharging items. Several directors noticed items still on patron accounts after they personally discharged them. Please keep track of the date and time of these occurrences and contact Jeff.

Service Interruptions

4CLS experienced another power outage which affected our servers and we were forced to shut them down. We are looking at alternatives to insure our servers stay active including a backup generator.

Offline Circulation

As with other power outages please wait until notified by Automation to log into WorkFlows. 4CLS will notify by email and our [Facebook](#) page. Logging in too soon might cause some information to be lost. We are working with SirsiDynix to have the ability to send out an instant message warning on all circulation terminals when there is an unexpected system shut down.

Faronics, DeepFreeze and WinSelect

Faronics DeepFreeze and Winselect software licenses do not come with never ending updates. We are currently purchasing licenses with a 3 year update subscription (previous editions were purchased with a 1 year subscription). If a member PC needs an update to correct we will need to purchase a subscription to allow us to update the PC to the latest version.

E-Rate 2017 Funding Year

4CLS continues to update computers in Delaware County with additional bandwidth. Finger Lakes Technology Group (FLTG) has merged with another company and is beginning to offer Fiber Channel in most of Chenango County. We are submitting for e-Rate to put Fiber Channel into Greene, Norwich, Oxford and Sherburne. Other's will follow as FLTG continues to expand into our region.

Privilege Expiration Notice

Jeff passed out copies of a proposed email notice for patron who privileges are expiring within the next two weeks of the message. Email notices will be sent every Sunday starting June 4th . Patrons will need a current email address to receive the notice and they will have to have a PIN

number to access their account information online. Directors will have time to offer suggestions on the text of the email. 4CLS has also changed the “My Account” settings in Enterprise so patrons can now see their personal information registered in the system. They can not change the information online, they will still need to follow the library’s policies for updating personal information.

SirsiDynix BC PAC

SirsiDynix has stopped the development of BlueCloud PAC.

Enterprise Upgrade

Under the Personal Information tab on the patron’s “My Account” page will now show more personal information that is registered in the system. We now have the ability to allow updating of personal information online. The members present decided to not allow the patron’s to change what information is presented.

SirsiDynix Conference

The Future of Automation at Four County

Disaster Recovery

Server Migration

Internet Connectivity

Thin Client

Email Notices

Alternative Power for Servers

New Automation Clerk Position

SirsiDinix – Tell Your Story Video

The group watched a SirsiDynix produced video showing the importance of libraries to local communities. The video is available for use on local library websites. The video can be viewed or downloaded on the 4CLS website. The link is under the “NY Times” book river on the main page. “Watch this short video to see [Why Library’s Matter](#)”.

General Discussion

Flipster – 4CLS will now attempt to highlight what magazines are only available in digital formats so that library staffs can make a better informed decision on what they would like to be included on the platform.

Those Present:

Jeff Henry (4CLS)
Brian D. Lee (4CLS)
Sarah Reid (4CLS)
Emily Creo (4CLS)
Megan Biddle (4CLS)

Gary Quarella (GR)
Nancy Wilcox (OX)
Laura Mandell (NO)
Barb Potter (Hart)
Echo Weller (SP)
Carol Boyce (VE)
David Kent (CO)
Claire Ottman (CV)
Alice Mahardy (RS)
Deb Stever (DE)
Becky Hochuli (DE)
Ed Dunscombe (EN)
Colleen Law-Tefft (SH)
Jennifer Keysor (BCPL)
Cheridan Douglas (LI)
Chris Curch (WO)
Stephanie Champney (WP)
Roz Conner (SID)
Joanne Haberli (HANC)

Those Online:

Doris Warner (MG)
Wendy Barckhaus (FR)
Lisa Wise (BCPL)
Susan Frisbee (WA)
Tammy Osborn (SN)