

Minutes of the Four County Library System Board Meeting
January 27, 2017 1:00 p.m.
Four County Library System
Vestal, NY

Trustees Present: **Jan Orzel**
 Sandy Sheradin
 Alaina Rullo
 Wendy Caldiero
 Debra Crampton
 Marilyn Kochersperger

Excused: **Carrie Fishner**
 Robert Gouldin

Absent:

Others Present: **Steven J. Bachman, Executive Director**
 Sherry Gorman, Administrative Assistant
 Eve Randall, Finance Officer

J. Orzel called the meeting to order at 1:00 p.m.

Public Participation

There were no guests for public participation.

Minutes

On the motion of D. Crampton, seconded by W. Caldiero, the board approved the minutes of the November 18, 2016 Board meeting.

Administrative:

Personnel Actions:

On the motion of S. Sheradin, seconded by D. Crampton, the Board accepted Brenda Brown's resignation effective 1/20/2017.

Executive Director:

S. Bachman, mentioned the new processing fee started January 1, 2017, he has heard no complaints to date.

Executive Director's report was reviewed.

Financial reports:

On the motion of W. Caldiero, seconded by S. Sheradin, the Board approved the Bank Reconciliation Statements for November and December 2016.

On the motion of S. Sheradin, seconded by D. Crampton, the Board approved the Income Statements for November and December 2016.

On the motion of D. Crampton, seconded by W. Caldiero, the Board approved the Budget-to-Actual Report for November and December 2016.

On the motion of M. Kochersperger, seconded by W. Caldiero, the Board approved the 2017 revised budget.

On the motion of W. Caldiero, seconded by S. Sheradin, the Board approved the Year End budget transfers.

Committee Reports:

- A. Governance Committee: - W. Caldiero**
W. Caldiero stated she and J. Orzel will be meeting with someone soon to possibly fill the vacant seat on the Board.
- B. Finance Committee: - S. Sheradin** No report
- C. Executive Committee: - J. Orzel** No report
- D. Personnel Committee: - W. Caldiero** No report
- E. Central Library Advisory Committee (CLAC) - M. Kochersperger** No report

Communications:

New Business:

Other:

Meeting Dates for 2017

DATE	DAY	TYPE	TIME	LOCATION
January 27, 2017	Friday	Regular	1:00	Oxford Memorial Library
March 31, 2017	Friday	Regular	1:00	Mary Wilcox Memorial Library
May 12, 2017	Friday	Regular	1:00	Wm. B. Ogden Free Library
June 5, 2017	Monday	Annual Meeting	6:00PM	Silo Restaurant Greene, NY
June 23, 2017	Friday	Organizational	1:00	Four County Library System
September 22, 2017	Friday	Regular	1:00	Afton Free Library
November 17, 2017	Monday	Regular	2:00	Huntington Memorial Library

On the motion of W. Caldiero, seconded by M. Kochersperger, the Board adjourned the meeting at 1:45 PM.

Minutes prepared by Sherry Gorman, Administrative Assistant.

Signed,

M. Kochersperger, Assistant Secretary