

COMPARISON OF SERVICES

Updated 2/6/2012; revised 9/14/12

Member	RAPAS*	Online
		Access to complete library automation service, including circulation, serials control, acquisitions, patron registration, email
Only materials purchased through 4CLS & gifts sent to 4CLS are in the database.	Materials purchased through 4CLS & gifts sent to 4CLS are in the database. Library can add items not purchased through 4CLS to database if there is a matching bibliographic record.	All titles in the collection are in the database.
Materials are not barcoded.	Materials are not barcoded.	All materials are barcoded.
Ordering available through 4CLS.	Ordering available through 4CLS.	Acquisitions online.
	Register patrons online.	Register patrons online.
		Overdue and billing notices are prepared by local library or 4CLS.
		Email notification for patrons at library request.
	Access to patron database.	Access to patron database.
Online public access catalog.	Online public access catalog.	Online public access catalog.
	Patrons registered in online database have ability to place holds. Library staff can place holds.	Registered patrons have ability to place holds. Library staff can place holds.
	Holds from online libraries are circulated online	ALL materials are circulated online
		X-Collection materials from 4CLS are circulated online
Library is not a pickup location for holds.	Library is a pickup location for holds	Library is a pickup location for holds
Delivery as needed.	Weekly delivery.	Additional weekly delivery, as volume warrants.
Email with 1 address.	Email up to 7 addresses.	Email up to 20 addresses.

* RAPAS = Remote Access Patron Authentication and Statistics

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Connectivity through cable or DSL connection (currently free/local library responsibility).	Connectivity through cable or DSL connection (currently free/local library responsibility).	Basic level connectivity with a dedicated business class service paid for through the 4CLS automation program. Upgraded service available upon request and paid by local library.
	Library is eligible for some third-party add-ons to the automation service (e.g., EnvisionWare, BookMyne)	Library is eligible for third-party add-ons to the automation service (e.g., EnvisionWare, Title Source, Unique Management, BookMyne)
	CIPA-compliant filtering software (provided by the 4CLS or provided by the library and certified as suitable by 4CLS) is installed on public access computers to assure eligibility for E-Rate discounts.	Library uses filtering software on public access computers to be CIPA compliant and assure 4CLS's eligibility for E-Rate discounts. Software is available at no cost from 4CLS.
	Two visits per year by Automation staff to evaluate hardware & software.	Visits as needed by Automation staff to address hardware & software problems.
	On demand visits.	On demand, onsite IT support.
	Automation help line.	Automation help line.
		Network monitoring & remote assistance.
	4CLS will host a domain name for the library; domain name registration available at library expense.	4CLS will host a domain name for the library; domain name registration available at library expense.
	Store website on our server at no fee.	Store website on our server at no fee.
	Library is eligible to use the website template	Library is eligible to use the website template
	Patrons registered in online database have remote access to Research Center, if library subscribes.	Patrons registered in online database have remote access to Research Center, if library subscribes.
	Patrons registered in online database have access to the Download Zone, if library subscribes.	Patrons registered in online database have access to the Download Zone, if library subscribes.

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