

Minutes of the Four County Library System Board Meeting
November 13, 2015 12:00 p.m.
Four County Library System
Vestal, NY

Trustees Present: Sandy Sheradin
Mike Rullo
Wendy Caldiero
Marilyn Kochersperger
Debra Crampton

Excused: Jan Orzel
Kathy Wood
Carrie Fishner

Absent:

Others Present: Steven J. Bachman, Executive Director
Sherry Gorman, Administrative Assistant
Eve Randall, Finance Officer
Nancy Wilcox, Director of Oxford Memorial Library
Nancy Simerl, Director of Sherburne Public Library

S. Sheradin called the meeting to order at 12:08 p.m.

Public Participation

S. Sheradin, acknowledged N. Wilcox and N. Simerl were present to observe.

Minutes

On the motion of D. Crampton, seconded by W. Caldiero, the board approved the minutes of the September 25, 2015 Board meeting.

Administrative:

Personnel Actions:

On the motion of D. Crampton, seconded by M. Kochersperger, the Board approved the following personnel actions.

Accepted the retirement of Luci Squiers, Technician II effective 12-31-15.

Accepted the retirement of Beth Golden, automation Assistant effective 12-28-15.

Both Luci and Beth will be greatly missed. We wish them all the best in the future.

Executive Director:

Executive Director's report was reviewed.

Financial reports:

On the motion of W. Caldiero, seconded by M. Rullo, the Board approved the Bank Reconciliation Statements for September and October 2015.

On the motion of M. Rullo, seconded by D. Crampton, the Board approved the Income Statements for September and October 2015.

On the motion of W. Caldiero, seconded by M. Kochersperger, the Board approved the Budget-to-Actual Reports for September and October 2015.

On the motion of M. Kochersperger, seconded by D. Crampton, the Board approved the 2016 budget.

On the motion of W. Caldiero, seconded by M. Rullo, the Board approved the 4CLS Administration to make year-end transfers as needed.

Committee Reports:

A. Governance Committee: - W. Caldiero

D. Crampton mentioned she knows a lawyer who has some interest in becoming a trustee on the 4CLS Board.

B. Finance Committee: - S. Sheradin No report

C. Executive Committee: - J. Orzel No report

D. Personnel Committee: - W. Caldiero No report

E. Central Library Advisory Committee (CLAC) - Open No report

Communications:

Letter from Cannon Free Library

The 4CLS Board would like an upbeat letter to go out to the Cannon Board in response to their disapproval of the administrative fees. S. Bachman has a concern with the letter, that Cannon’s Board does not seem to be aware of the advocacy efforts taken with the state government and believes this should be pointed out. S. Bachman spoke with the Board President on the phone and they know he is more than willing to come to their Board meeting and answer any questions they may have.

New Business:

Automation Contract for Fenton Free Library

On the motion of D. Crampton, seconded by W. Caldiero, the Board approved and happily accepted the automation contract for Fenton Free Library.

On the motion of M. Kochersperger, seconded by D. Crampton, the board approved closing the system building at noon on Monday, December 14, 2015 for the staff holiday luncheon.

Other:

Meeting Dates for 2016

DATE	DAY	TYPE	TIME	LOCATION
January 22, 2016	Friday	Regular	2:00	Huntington Mem. Library Oneonta, NY
March 18, 2016	Friday	Regular	3:00	G. F. Johnson Memorial Library
May 13, 2016	Friday	Regular	4:00	Afton Free Library Afton, NY
June 6, 2016	Monday	Annual Meeting	6:00PM	Silo Restaurant Greene, NY
June 17, 2016	Friday	Organizational	1:00	Four County Library System
September 23, 2016	Friday	Regular	4:00	Guernsey Memorial Library, Norwich, NY
November 18, 2016	Friday	Regular	TBA	TBA

On the motion of W. Caldiero, seconded by M. Kochersperger, the Board adjourned the meeting at 12:52PM.

Minutes prepared by Sherry Gorman, Administrative Assistant.

Signed,

M. Kochersperger, Assistant Secretary