Minutes of the Four County Library System Board Meeting

September 25, 2015 12:00 p.m.
Four County Library System
Vestal, NY

Trustees Present:	**Jan Orzel** **Sandy Sheradin** **Mike Rullo** **Wendy Caldiero** **Marilyn Kochersperger** **Debra Crampton** **Mike Rullo**
Excused:	**Kathy Wood**
Absent:	
Others Present:	**Steven J. Bachman, Executive Director** **Sherry Gorman, Administrative Assistant** **Eve Randall, Finance Officer** **Corrine Tompkins, Director of Wm. B. Ogden Free Library**

J. Orzel called the meeting to order at 12:00 p.m.

Public Participation

J. Orzel, acknowledged C. Tompkins was present to observe.

Minutes

On the motion of W. Caldiero, seconded by S. Sheradin, the board approved the minutes of the June 26, 2015 Board meeting.

Administrative:

Personnel Actions:

On the motion of D. Crampton, seconded by M. Kochersperger, the Board approved the following personnel actions.

Accepted the resignation of Gregory Kniffen, Technician II (Driver Part-Time) effective 07-13-15.

Accepted the resignation of William Hatton, Technician II (Driver Part-Time) effective 07-15-15.

Appointment of Joseph DiMascio, Technician II (Driver Part-Time) at$10.00/hour, effective 07-15-15.

Executive Director:

Executive Director's report was reviewed.

Financial reports*:*

On the motion of D. Crampton, seconded by S. Sheradin, the Board approved the Bank Reconciliation Statements for June, July and August 2015.

On the motion of S. Sheradin, seconded by W. Caldiero, the Board approved the Income Statements for June, July and August 2015.

On the motion of W. Caldiero, seconded by D. Crampton, the Board approved the Budget-to-Actual Reports for June, July and August 2015.

Committee Reports:

A. Governance Committee: - W. Caldiero

W. Caldiero asked the Board to approve the appointment of Carrie Fishner to the 4CLS Board of Trustees effective immediately.

On the motion of D. Crampton, seconded by S. Sheradin, the Board approved Carrie Fishner to the 4CLS Board of Trustees.

Election of Officers are as follows:

- President J. Orzel
- Vice President S. Sheradin
- Treasurer M. Rullo
- Assistant Treasurer W. Caldiero
- Assistant Secretary M. Kochersperger

On the motion of W. Caldiero, seconded by M. Kochersperger the Board approved the election of officers.

B. Finance Committee: - Open No report

C. Executive Committee: - J. Orzel No report

D. Personnel Committee: - W. Caldiero No report

E. Central Library Advisory Committee (CLAC) - Open No report

NOTE: The Central Library Services Committee
On the motion of S. Sheradin, seconded by W. Caldiero the Board approved to disband the Central Library Services Committee, as it has been superseded by the Central Library Advisory Committee.

Communications:

Old Business:

Board of Trustee Conflict of Interest and Disclosure Form

The Board of Trustee Conflict of Interest form was signed by everyone present.

New Business:

a. **NYS Construction Grant Applications**

On the motion of M. Kochersperger, seconded by S. Sheradin, the Board approved the applications for NYS construction grant fund.

b. **Automation Contract for Springfield Library**

On the motion of M. Kochersperger, seconded by D. Crampton, the board was delighted to approve and accept the Automation contract for Springfield Library.

Other:

Meeting Dates for 2016

The Board went over the calendar for 2016 and confirmed dates for the Four County Library System Board of Trustee meetings in 2016. S. Bachman will continue to work on locations.

DATE	DAY	TYPE	TIME	LOCATION
January 22, 2016	Friday	Regular	2:00	Huntington Mem. Library Oneonta, NY
March 18, 2016	Friday	Regular	3:00	G. F. Johnson Memorial Library
May 13, 2016	Friday	Regular	4:00	Afton Free Library Afton, NY
June 6, 2016	Monday	Annual Meeting	6:00PM	Silo Restaurant Greene, NY
June 17, 2016	Friday	Organizational	1:00	Four County Library System
September 23, 2016	Friday	Regular	4:00	Guernsey Memorial Library, Norwich, NY
November 18, 2016	Friday	Regular	TBA	TBA

On the motion of D. Crampton, seconded by S. Sheradin, the Board adjourned the meeting at 1:25PM.

Minutes prepared by Sherry Gorman, Administrative Assistant.

Signed,

M. Kochersperger, Assistant Secretary