

BROOME COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Session
Minutes

December 4, 2014

Members Present: Lisa Kost, Cheryl Ebert, Margaret Coffey, Laura Evans, Jesse Katen, Jennifer Monroe, Margaret Shiel, Wendy Stewart, Amoreena Wade

Members Not Present: Constance Barnes, Gary Ksenak

Also Present: Director Lisa Wise, CSEA Union President Michelle Ford, Broome County Attorney Peter DeWind

The meeting was called to order by L. Kost at 8:30 a.m.

A motion to approve the minutes of November 6, 2014 was made by A. Wade and seconded by J. Monroe. The motion passed unanimously.

Director's Report – L. Wise

During the winter, CHOW will be bringing free and low cost produce to the Public Lounge on Wednesdays from 10:00-1:00.

County Executive, Debbie Preston, announced during her departmental meeting that the County would be planning a new website and a Broome County continuity of operations plan.

The level of frustration with Library computer operations is at an all-time high. Patrons are complaining in-person, through written comment forms in the building, and by phone about the lack of computer services in the Library. During the last three Saturdays public computers were down, one day up to four hours. Computer usage is down 22% between 2013 and 2014. I am in contact with Broome County IT on an almost weekly basis to try to resolve computer issues. A record of complaints will be forwarded to Deputy County Executive, John Bernardo.

Board President's Report – L. Kost

L. Kost reported that the meeting with the County and area libraries was very successful and Legislature Chair, Jerry Marinich, proposed adding \$20,000 to help fund the education piece of the public library district.

L. Wise added that an RFP for a marketing consulting firm would be going out on December 10 and due back on December 31, 2014.

C. Ebert stated that since moving to a library district is seen as a political campaign, funding may be available from some foundations but not others.

Finance Report

Quotes for the cost of a new materials security system for the building to protect its assets were received and enclosed in the board packet.

New Business

A motion to accept the attached resolution for the cost of consulting and legal fees was made by M. Coffey and seconded by M. Shiel. The motion passed unanimously and will be sent on to the County Executive and Legislature.

A motion to accept the Literacy Volunteers contract for 2015 was made by J. Katen and seconded by C. Ebert. The motion passed unanimously.

The Emergency Services contract was tabled by M. Coffey. The Board would like to see an annual contract with increasing revenue.

A motion to accept the 2015 holiday schedule was made by C. Ebert and seconded by M. Shiel. The motion passed unanimously.

A motion to accept the CSEA Library Union contract changes for a new term of January 1, 2015 - December 31, 2019 was made by C. Ebert and seconded by M. Shiel. The motion passed unanimously.

Old Business

J. Katen brought the contract to set up a fund with the Community Foundation for South Central New York to be signed by L. Kost. J. Katen said once the paperwork is received, the Broome County Public Library Development Fund will be created at the Community Foundation.

A. Wade will investigate the possibility of area restaurants contributing food for the Friends of BCPL annual meeting on January 17, 2015 as an acknowledgment of thanks for the Friends group for all it does for the Library. An appreciation letter will be added to the Friends newsletter going out in December.

A motion to adjourn was made by A. Wade and seconded by C. Ebert.

The meeting adjourned at 9:45 a.m.

Respectfully submitted,



Cheryl Ebert