

BROOME COUNTY PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular Session
Minutes

October 2, 2014

Members Present: Lisa Kost, Constance Barnes, Cheryl Ebert, Margaret Coffey, Jesse Katen, Jennifer Monroe, Margaret Shiel, Amoreena Wade

Members Not Present: Gary Ksenak

Board Nominees Present: Laura Evans, Wendy Stewart

Also Present: Director Lisa Wise, CSEA Union President Michelle Ford, Broome County Attorney Peter DeWind, Four County Library System Director Steve Bachman

The meeting was called to order by L. Kost at 8:35 a.m.

A motion to approve the minutes of September 4, 2014 was made by M. Coffey and seconded by M. Shiel. The motion passed unanimously.

Director's Report – L. Wise

Staff Development Day will be held on October 16 and the building will be closed to the public.

Read for the Record Day is October 21 and the Library will be expecting several hundred children for morning activities.

The Library's legislative budget hearing will be on October 21 at 5:30 p.m. for anyone who would like to attend.

Board President's Report – L. Kost

L. Kost thanked everyone who attended the Libby Post meeting. It was informative and the main point from Libby was to make sure everyone was on board with the special legislative district public library, including the board, the Friends, and staff.

New Business

S. Bachman detailed the budgetary shortfall that the Four County Library System is experiencing and how the shortfall would be reconciled among the member libraries through new administrative fees. He explained that some of the programs provided by Four County are not required by NYS Education Law such as the van delivery system. Member libraries enjoy these benefits but are not fully supporting them.

A staff reorganization was done in the past year, allowing for better service and economic savings. A new electronic resources librarian was hired. S. Bachman agreed that a needs assessment of the members was necessary and in the works.

The Board thanked S. Bachman for his cooperative attitude and attending the meeting.

The lost book refund policy was discussed when a patron paid for a lost book and then found the book. Within 30 days a patron could request a refund under the current policy. Refund forms under Broome County are labor intensive and the patron is required to fill in a W-9 form to receive reimbursement. A motion to begin a no-refund policy was made by A. Wade and seconded by C. Ebert. The motion passed unanimously.

Old Business

The Board continued to discuss a public library district.

A motion to adjourn was made by C. Ebert and seconded by C. Barnes.

The meeting adjourned at 9:30 a.m.

Respectfully submitted,



Cheryl Ebert