

Minutes of the Four County Library System Board Meeting
June 26, 2015 12:00 p.m.
Four County Library System
Vestal, NY

Trustees Present: **Kathy Wood**
 Wendy Caldiero
 Jan Orzel
 Steve Rothenberg
 Debra Crampton
 Mike Rullo

Excused: **Marilyn Kochersperger**
 Sandy Sheradin

Absent:

Others Present: **Steven J. Bachman, Executive Director**
 Sherry Gorman, Administrative Assistant
 Eve Randall, Finance Officer

K. Wood called the meeting to order at 12:00 p.m.

Public Participation

K. Wood, acknowledge no public were present.

Minutes

On the motion of W. Caldiero, seconded by D. Crampton, the board approved the minutes of the May 22, 2015 Board meeting.

Administrative:

Personnel Actions:

On the motion of J. Orzel, seconded by W. Caldiero, the Board approved the following personnel actions:

Appointment of Gregory Kniffen, Technician II (Driver Part-Time) at a rate of \$10.00/hr. effective 06-22-15.

Temporary Appointment of Fred Marshall, Technician II (Driver Part-Time) at a rate of \$20.00/hr. effective 06-15-15.

Executive Director:

Executive Director’s report was reviewed.

Financial reports:

On the motion of D. Crampton, seconded by W. Caldiero, the Board approved the Bank Reconciliation Statement, for May 2015.

On the motion of S. Rothenberg, seconded by W. Caldiero, the Board approved the Income Statement for, May 2015.

On the motion of J. Orzel, seconded by W. Caldiero, the Board approved the Budget-to-Actual Report for, May 2015.

On the motion of W. Caldiero, seconded by D. Crampton, the Board approved the Procedural Resolutions.

Committee Reports:

A. Governance Committee: - W. Caldiero

W. Caldiero will be in contact with someone coming off the Sidney Memorial Public Library Board and possibly coming on to 4CLS Board to fill one of the vacant seats.

Election of Officers are as follows:

- President J. Orzel
- Vice President S. Sheradin
- Treasurer M. Rullo
- Assistant Treasurer W. Caldiero
- Assistant Secretary M. Kochersperger

On the motion of S. Rothenberg, seconded by W. Caldiero the Board approved the election of officers.

- B. Finance Committee: - S. Rothenberg** No report
- C. Executive Committee: - K. Wood** No report
- D. Personnel Committee: - W. Caldiero** No report
- E. Central Library Services -Open** No report

Communications:

Sidney Memorial Public Library letter received June 25, 2015.

S. Bachman will respond to D. Dewey, Board President of Sidney Library concerning the delay of payments from Blue Cloud Commerce.

Other:

Board of Trustee Conflict of Interest and Disclosure Form

Board of Trustee Conflict of Interest form was tabled until wording in section one was written with better clarification of duties.

On the motion of J. Orzel, seconded by W. Caldiero, the Board adjourned the meeting at 12:15PM.

Minutes prepared by Sherry Gorman, Administrative Assistant.

Signed,

M. Kochersperger, Assistant Secretary