

Minutes of the Four County Library System Board Meeting
September 23, 2016 4:00 p.m.
Four County Library System
Vestal, NY

Trustees Present: **Jan Orzel**
 Sandy Sheradin
 Wendy Caldiero
 Debra Crampton
 Marilyn Kochersperger

Excused: **Carrie Fishner**
 Mike Rullo
 Robert Gouldin

Absent:

Others Present: **Steven J. Bachman, Executive Director**
 Sherry Gorman, Administrative Assistant
 Eve Randall, Finance Officer

J. Orzel called the meeting to order at 4:00 p.m.

Public Participation

There were no guests for public participation.

Minutes

On the motion of M. Kochersperger, seconded by S. Sheradin, the board approved the minutes of the June 24, 2016 Board meeting.

Administrative:

Executive Director:

S. Bachman, announced great news for Fenton Library. They will be going live On-Line September 26, 2016

Springfield Library might be going On-Line by the end of the year.

Lisle is moving toward going On-Line.

Vestal Library is making transition to School District Public Library.

S. Bachman stated the four regional meetings were well received, 23 of the 42 libraries attended. J. Orzel thinks the regional meetings are a great way for the librarians to get together and hear what other libraries are going through and have a discussion with other librarians.

S. Bachman had some good news about the new Bookmobile, it has been ordered. Possibly it could be completed by the end of this year.

There was a brief discussion about exploring video conferencing, for 4CLS Board meetings, and what rules must be followed.

Executive Director's report was reviewed.

Personnel Actions:

On the motion of D. Crampton, seconded by W. Caldiero, the Board approved the termination of Timothy Lynch, Delivery Driver for reason of job abandonment effective 09-12-16.

Financial reports:

On the motion of S. Sheradin, seconded by M. Kochersperger, the Board approved the Bank Reconciliation Statement for June, July and August 2016.

On the motion of W. Caldiero, seconded by D. Crampton, the Board approved the Income Statement for June, July and August 2016.

On the motion of M. Kochersperger, seconded by S. Sheradin, the Board approved the Budget-to-Actual Report for June, July and August 2016.

The 2017 Draft Budget is being referred to the finance committee.

Committee Reports:

- A. Governance Committee: - W. Caldiero**
W. Caldiero and J. Orzel met with a possible Trustee candidate.
- B. Finance Committee: - S. Sheradin** No report
- C. Executive Committee: - J. Orzel** No report
- D. Personnel Committee: - W. Caldiero** No report
- E. Central Library Advisory - Open** Central Library POS 2017-2022
Committee (CLAC) 2017 amended budget

New Business:

On the motion of D. Crampton, seconded by W. Caldiero, the Board approved the NYS Construction grant applications.

On the motion of S. Sheradin, seconded by M. Kochersperger the Board approved the Four County Library System Plan of Service for 2017 – 2022.

On the motion of D. Crampton, seconded by W. Caldiero, the Board approved the Central Library Plan of Service 2017 – 2022.

On the motion of W. Caldiero, seconded by M. Kochersperger, the Board approved the CLDA/CBA Budget for 2017.

On the motion of S. Sheradin, seconded by D. Crampton, the Board approved the Direct Access Plan 2017.

On the motion of M. Kochersperger, seconded by W. Caldiero, the Board approved Your Home Public Library new membership contract.

Other:

Meeting Dates for 2016

DATE	DAY	TYPE	TIME	LOCATION
January 22, 2016	Friday	Regular	2:00	Huntington Mem. Library Oneonta, NY
March 18, 2016	Friday	Regular	3:00	G. F. Johnson Memorial Library
May 13, 2016	Friday	Regular	4:00	Afton Free Library Afton, NY
June 6, 2016	Monday	Annual Meeting	6:00PM	Silo Restaurant Greene, NY
June 17, 2016 Changed to June 24, 2016	Friday	Organizational	1:00	Four County Library System
September 23, 2016	Friday	Regular	4:00	Guernsey Memorial Library, Norwich, NY
November 18, 2016	Friday	Regular	2:00	Oneonta @Huntington Memorial Library

On the motion of W. Caldiero, seconded by M. Kochersperger, the Board adjourned the meeting at 5:25PM.

Minutes prepared by Sherry Gorman, Administrative Assistant.

Signed,

M. Kochersperger, Assistant Secretary